

Young Producers Host Organisation Example Application

Specific Details

Write some specific details of some of the things the Young Producer will have done during their internship. This could be tasks performed, areas of the business they became familiar with, or digital platforms, creative tools or techniques they have learned or used and skills/attitudes/attributes they have been asked to focus on.

Qu. Young Producers will have received the following training...[insert details of any training the intern will have received]

Sample Ans. *Earners will have received training on our digital platform Speed Admin. They understand how CMA is run and the experiences that we offer to young people. They understand the different layers of the business and have experienced them. They know what the festival involves and their role within it.*

Qu. Young Producers have experienced the following things...[insert details of experience the intern will gain]

Sample Ans. *Earners have experienced being a part of the team that creates the CR Talent festival. They have worked on all aspects of organising, creating and rehearsing a large group of children for the festival.*

Qu. Young Producers have worked on the following actual tasks... [insert actual tasks the intern will be asked to complete]

Sample Ans. *Earners have organised groups of children according to safeguarding protocol, created promotional and practical material for parents, worked with groups of children to create work for the stage. Been part of the staff team that worked on festival day, worked on the finale set and assisted in stage managing the children.*

Qu. Young Producers have used the following tools/platforms/techniques... [insert details of any tools/platforms or techniques the intern will have learned or been asked to use]

Sample Ans. *Earners have used Speed Admin to engage with parents. They have attended SLT and reported to them about their work. They have a fair knowledge of Canva and how it can be used to create promotion materials. They have a good working knowledge of Microsoft word and have used it to track pupils and write letters to parents.*

Qu. Young Producers have displayed the following attributes/skills... [insert any attitudes/attributes that are essential to the role]

Sample Ans. *Earners have displayed self motivation, organisation and the ability to work safely within tight deadlines. They have an appreciation of the work the business does at all levels and can engage with CMA staff and learners and partners at all levels.*